**Leeds City Council’s City of Sanctuary Local Authority Network Steering Group Meeting Summary**

**Date:** 9th October 2023

**Time:** 1pm - 2pm

**Venue:** Microsoft Teams

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| **Agenda Item** |
| **Welcome and Introductions**Councillor Harland welcomed and thanked everyone in attendance for supporting Leeds City Council to become an awarded member of the City of Sanctuary. Following the deputation to full council on the 13th of September, the deputation was referred to James Rogers, the Director of Communities, Housing, and Environment. A Migration Report is being presented to the Executive Board on the 18th of October and acknowledges a commitment for the council to apply for the award. |
| **Purpose of the Steering Group** 1. An agreed group of core members will attend the steering group.
2. The steering group will engage with people who have lived experience.
3. Frequency of meetings will be on a quarterly basis.
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| **Steps to Become an Awarded Member** The below presentation outlines where Leeds City Council is with progressing through the 8 steps:Award criteria ([learn, embed and share principles](https://cdn.cityofsanctuary.org/uploads/sites/166/2021/08/Council-of-Sanctuary-Award-Minimum-Criteria.pdf))The award application needs to include evidence of how the three-step process of learn, embed, and share are evident:* **Learn:** learning about what it means to be seeking sanctuary, both in general, and specifically.
* **Embed:** taking positive action to embed concepts of welcome, safety and inclusion. To take steps to ensure this progress remains sustainable.
* **Share:** sharing your vision, achievements, what you have learned, and good practice with other local authorities, the local community and beyond.
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| **Migration Strategy**[Strategic, Coordinated and Inclusive Approach to Migration in Leeds](https://democracy.leeds.gov.uk/documents/s224708/Migration%20in%20Leeds%20Strategy.pdf)The vision outlines Leeds is a welcoming and compassionate city for new and existing communities, a place where people feel safe and connected; contributions are valued and celebrated; and individuals, families and communities can reach their full potential. The priorities of the migration strategy are to:* Improve access to services.
* Change attitudes and behaviours.
* Increase awareness and understanding.
* Strengthen resilience and build capacity.
* Strong partnerships.
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| **Communications**As the council progress work, consideration will be given to prepare a press release and to publicly demonstrate a commitment to the City of Sanctuary Local Authority Network award. |