

Introduction To Customer Service



We are offering a FREE Level 1 course designed to help you develop skills for dealing with customers and also develop the computer skills that you will need to work in many jobs.



What will you learn?

- · The skills that are required for customer service jobs
- · How to keep information and the products you are selling safe
- How to talk and respond to customers to get the best from them and also know the rules that relate to your work
- How to use the best language and techniques to get results

As part of the course, you will also undertake some voluntary work to give you the opportunity to put your learning into practice.







The course is free and will be delivered at the Leeds City College Printworks Campus. It will start on March 14th and run for 6 weeks, on Mondays 10am - 2pm

Contact Elliot on 07943027922 to register or get more information.

Places are limited, so do it today!



