



**NOW HIRING**

# VOLUNTEER ESOL TEACHER/ASSISTANT

- Report directly to the General Manager.
- Prepare lesson and session plans
- Record attendance
- Receive calls, take messages, and record correspondence
- Handle inquiries and requests
- Qualification & Experience are required.
- Working hours: 3 to 9 hours weekly.



*Those interested may email their resumes to Sabah at [sabah@memec.org.uk](mailto:sabah@memec.org.uk) and add JOB: ESOL Teacher or ESOL Teacher Assistant to your email subject.*