**Yorkshire MESMAC - Personal Specification** – **Systems Change Coordinator: Health Communities Together**

* *Below we have outlined the abilities, knowledge and experiences, which we believe the successful candidate for this post will be able to demonstrate and how we expect to assess this.*
* *In order to be shortlisted for interview you* ***must*** *demonstrate in your application form how you meet each of the following criteria explaining with illustrations how you think you can do this.*
* *Remember abilities, knowledge and experience can be gained in a variety of settings - for example life experience, paid or unpaid work, work in the home and educational settings.*
* *Think carefully about your experiences and how these may be transferable to this post.*
* *Remember that we can only assess you for interview based on information you present on your application form.*
* *There is also space on the application form for you to tell us about any additional qualities, experience or skills you have which you feel are relevant.*
* ***We do not accept CV’s or handwritten forms***
* ***Each section on the application form has a word limit which you must keep to***

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|  | Application form | Interview | Presentation | Engagement Panel |
| At least two years’ experience of working with Health organisations | x | x |  |  |
| Show an understanding of the health, social and other issues that affect marginalised communities including: Sex Workers, Trans Communities, Gypsies and Travellers, Asylum Seekers and Refugees. | x |  | x |  |
| Demonstrate experience and knowledge of working within a safeguarding adults at risk framework | x | x |  |  |
| Demonstrate the methods you would use to work in a way that puts marginalised communities at the centre of your work. | x | x |  | x |
| Evidence your experience and skills in planning and facilitating inclusive and creative learning spaces with marginalised people and Health professionals. | x | x |  | x |
| Explain your understanding and commitment to equal opportunities, inclusion and diversity. | x | x |  |  |
| Ability to maintain boundaries between your personal and professional life including confidentiality. |  | x |  |  |
| Show that you can source, understand and evaluate evidence to support decision making in project development and delivery. | x | x | x |  |
| Demonstrate you are competent with IT and able to use Microsoft office packages, email, internet and social media to communicate project messages effectively. | x |  |  |  |
| Demonstrate how you have contributed to the efficient planning and delivery of work objectives and projects to targets and deadlines. | x | x |  |  |
| Evidence excellent and effective partnership working with stakeholders, colleagues and other organisations while respecting and supporting others. | x | x |  | x |
| Demonstrate your understanding of managing budgets and evidence any experience you have. | x | x |  |  |
| Evidence your experience and skills in supporting and supervising volunteers and/or community members/experts by lived experience. | x | x |  |  |

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| Exceptional punctuality & time-keeping | references |