**St. Augustine’s Centre Leader post**

To be completed and returned by email to [info@staugustinescentrehalifax.org.uk](mailto:info@staugustinescentrehalifax.org.uk) by 2pm , Monday 6th January 2020. Alternatively it can be sent by post marked “Confidential – Centre Leader Application” to John Hellewell, St.Augustine’s Centre, Hanson Lane, Halifax HX1 5PG.

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| Name |
| Address  Post code |
| Phone Number |
| Email Address |

**Education and relevant Training** – please give details starting with the most recent.

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| --- | --- | --- | --- |
| Dates to/from | Institution | Qualification | Details of training, if applicable |
|  |  |  |  |

**Employment and Voluntary History** – please give details of your employment history starting with the most recent.

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| --- | --- | --- |
| Organisation and Position | Date to/from | Responsibilities |
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**References –** please provide contact details for two people who have agreed to supply references. If you are or have been employed one of these should be from a recent employer, your line manager or someone in a position of responsibility who can comment on your work experience, competence, personal qualities and suitability for the post.

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| --- | --- |
| Name |  |
| Job title |  |
| Organisation and address |  |
| Phone number |  |
| Email |  |
| Relationship |  |
| Can the referee be contacted prior to interview? |  |
| Name |  |
| Job title |  |
| Organisation and address |  |
| Phone number |  |
| Email |  |
| Relationship |  |
| Can the referee be contacted prior to interview? |  |

**Personal Statement** – having read the Job Description and Person Specification, please use the space below to tell us why you are suitable for this role, and why you want to be considered for this job. Please do not exceed two A4 pages.

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**Please tell us when you would be able to start this position.**

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This role may involve contact with children or vulnerable adults. Therefore applicants must provide details of any spent *and* unspent criminal convictions, cautions, reprimands or final warnings. Failure to reveal information to any convictions could lead to withdrawal of an offer of employment.

**Have you any spent and unspent criminal convictions, cautions, reprimands or final warnings?**

Yes / No (delete as appropriate)

**If yes, please give brief details.**

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**Declaration**

The information in this form is true and complete. I agree that any deliberate omission, falsification, or misrepresentation in the application form will be grounds for rejecting this application or subsequent dismissal if employed by the organisation.

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| **I agree to the above declaration** |
| Signature |
| Name Date |