**Leeds Migration Partnership  
Wednesday 22nd November 2017  
10.00-12.00  
Oak House**

**Attendance**

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| **Organisation** | **Name** | **Email** |
| Lorna Gledhill | Asylum Matters | [Loran@asylummatters.org](mailto:Loran@asylummatters.org) |
| Pascale Gayford | British Red Cross | [Pgayford@redcross.org.uk](mailto:Pgayford@redcross.org.uk) |
| DWP | Simon Betts | [Simon.betts@DWP.gsi.gov.uk](mailto:Simon.betts@DWP.gsi.gov.uk) |
| LASSN | Jon Beech | [Jon@lassn.org.uk](mailto:Jon@lassn.org.uk) |
| LCC – Communities Team | Samantha Powell | [Samantha.powell@leeds.gov.uk](mailto:Samantha.powell@leeds.gov.uk) |
| Leeds Refugee Forum | Ali Mahgoub | [Ali.Mahgoub@Leedsrefugeeforum.org.uk](mailto:Ali.Mahgoub@Leedsrefugeeforum.org.uk) |
| PAFRAS | Ruth Davany | [Ruth@pafras.org.uk](mailto:Ruth@pafras.org.uk) |
| Path Yorkshire | Daniel Mundet | [Daniel.mundet@pathyorkshire.co.uk](mailto:Daniel.mundet@pathyorkshire.co.uk) |
| Refugee Council | Duncan Wells | [Duncan.wells@refugeecouncil.org.uk](mailto:Duncan.wells@refugeecouncil.org.uk) |
| Richard Orton | [Richard.orton@refugeecouncil.org.uk](mailto:Richard.orton@refugeecouncil.org.uk) |
| Jasmine Evans | [Jasmine.evans@refugeecouncil.org.uk](mailto:Jasmine.evans@refugeecouncil.org.uk) |
| RETAS | Roger Nyantou | [Roger@retasleeds.org.uk](mailto:Roger@retasleeds.org.uk) |
| St Vincents | Matt Henderson | [Matthew.henderson@stvincents-svp.org.uk](mailto:Matthew.henderson@stvincents-svp.org.uk) |
| Unity in Poverty Action | Dave Paterson | [Davepaterson.upa@gmail.com](mailto:Davepaterson.upa@gmail.com) |
| LCC Migration Support | Pauline Ellis | [Pauline.Ellis@leeds.gov.uk](mailto:Pauline.Ellis@leeds.gov.uk) |
| LCC Migration Support | Jonny Russell | [Jonathan.russell3@leeds.gov.uk](mailto:Jonathan.russell3@leeds.gov.uk) |

**Apologies**

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| **Organisation** | **Name** | **Email** |
| Chapeltown CAB | Nick Morgan | [Nick.morgan@chapeltowncab.org.uk](mailto:Nick.morgan@chapeltowncab.org.uk) |
| Leeds Beckett University | Paul Wetherly | [p.wetherly@leeds@leedsbeckett.ac.uk](mailto:p.wetherly@leeds@leedsbeckett.ac.uk) |
| Migrants Organise | Penny Wangari-Jones | [penny@migrantsorganise.org](mailto:penny@migrantsorganise.org) |
| Meeting Point | Emma Crossley | [Emma.c@ccacp.org.uk](mailto:Emma.c@ccacp.org.uk) |

1. **Welcome and introductions**

Jon welcomed the people to the first Strategic Group meeting, introductions were made and apologies were noted.

1. **Minutes from the previous meeting held on 6th September 2017 and matters arising**

The minutes of the last meeting were agreed

**Matters arising and action points**

Legislation update (item 4) – amendment to the minutes, should be ‘Connecting Opportunities’ not Connecting Communities

Legislation update (item 4) - G4S complaint procedure. A colleague in Asylum Matters is writing a brief that explains how people can complain to G4S. This will be uploaded to the Migration Partnership blog when it’s completed

Jon Beech has asked Sharon Whittaker of G4S for monthly statistics for a 12 month period to check whether there are any patterns. If you are interested in these please email Jon on [jon@lassn.org.uk](mailto:jon@lassn.org.uk)

Leeds Migration Partnership terms of Reference (item 6) – the Terms of Reference are available on the Leeds Migration Partnership webpage <http://migrationpartnership.org.uk> . The Strategy Group will revisit theirs at the next meeting (14th March 2018), as they agree their priorities

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**Today’s agenda**

1. **Update on new arrangements for the partnership** – Jon Beech

* **Strategy Group** – to ensure the partnership has clear priorities and goals and works towards achieving them
* Three meetings are booked for 2018 ( 14th March, 13th June and 12th September) 10-12 noon
* Venue: [**Oak House**](http://lassn.us8.list-manage.com/track/click?u=1b05645e38fb54e2c10dd654c&id=b65cf0741f&e=e0aadc1e15)
* Key contacts for the Strategic Group: Ruth Davany [Ruth@pafras.org.uk](mailto:Ruth@pafras.org.uk) Daniel Mundet [Daniel.mundet@pathyorkshire.co.uk](mailto:Daniel.mundet@pathyorkshire.co.uk) and Pauline Ellis [Pauline.ellis@leeds.gov.uk](mailto:Pauline.ellis@leeds.gov.uk)
* Initial work will take place to identify priorities for the group. These will be developed into an action plan and a brief update of progress will be written, rather than formal minutes of meetings
* **Operational Group** – to enable people to meet and share knowledge and information
* The next meeting will take place Monday 27th November 2017
* Three meetings are booked for 2018 (19th March, 18th June and 17th September) 10-12 noon
* Venue: [**One Community Centre**](http://lassn.us8.list-manage.com/track/click?u=1b05645e38fb54e2c10dd654c&id=461b21c1a6&e=1c27591195)
* Key contacts for the Operational Group: Ali Mahgoub [Ali.Mahgoub@Leedsrefugeeforum.org.uk](mailto:Ali.Mahgoub@Leedsrefugeeforum.org.uk) with support from Daniel Mundet [Daniel.mundet@pathyorkshire.co.uk](mailto:Daniel.mundet@pathyorkshire.co.uk)
* An update from the Strategy Group will be provided at the next Operational meeting
* **Information Group** – using the Migration Partnership Blog as a platform for sharing information across the partnership
* The webpage is up and running <http://migrationpartnership.org.uk> and information about Leeds Migration Partnership have been posted
* There has been an increased use of the blog for sharing migration related information, thank you everyone and please spread the word. Either of the following links can be used to upload information: <https://migrationpartnership.org.uk/upload/> or <http://bit.ly/mpupload>
* Samantha Powell shared information with the Migrant Access Project to spread the word about the blog and how to use it (instructions are included when you use the blog)
* Thank you to those people who have agreed to help administer the blog posts and social media – more people are welcome to help out

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| **Action**   * **contact Jon Beech** on [jon@lassn.org.uk](mailto:jon@lassn.org.uk) if you are interested and able to help with the blog and social media, please note – you need access to Firefox or Chrome |

1. **Developing priorities for the Strategic Group** – Ruth Davany and Daniel Mundet

An overview of the document ‘A strategic, co-ordinated and inclusive approach to migration in Leeds’ was provided by Samantha Powell. This included: the vision; strategic objective (cross cutting challenges); how we will do it and outcomes.

This document sets out a strategy on migration for the city (rather than being about migrants) and is the outcome of a 12month project led by the council and involving the Migration Task and Finish Group, which many of Leeds Migration Partnership (LMP) partners were involved with. Now is the time when LMP start to think about the outcomes and how we can bring these to life – identifying our priorities and specific objectives for the next 1-2 years.

To do this there was a recap of the outcomes the council are hoping to see the city achieve:

* All migrants feel safe
* All migrants will have somewhere to live
* All migrants will have the means to support themselves and their families
* All migrants will know where to find support and able to navigate the city
* All migrants will have access to information and feel confident accessing services
* All migrants will understand their rights, entitlements and responsibilities
* All migrants will feel heard and listened to in order to influence change

Three facilitated groups then discussed two each of the outcomes focusing on:

1. What examples can the group give of progress LMP/members have made in the last year towards these outcomes?
2. What specific activities linked to partnership work, project development, communications/campaigning and policy influencing do you suggest LMP could drive to move us towards these outcomes?
3. What would we be looking for to indicate that we are moving closer to the outcomes?

Feedback was provided to the full meeting with an opportunity to add any further comments/observations. Volunteers were requested to join Ruth, Daniel and Pauline to use notes from the group discussions to draft priorities for LMP Strategy Group (Jon Beech, Pascale Gayford and Lorna Gledhill)

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| **Action**   * type notes from group discussion – **Pauline Ellis** * arrange action planning meeting with the above named people (December 2017/January 2018) – **Pauline Ellis** * update the Operational Group on Monday 27th November – **Ali Mahgoub, Daniel Mundet and Ruth Davany** * share ideas and ask questions of colleagues – **all partners** * email Pauline at [Pauline.ellis@leeds.gov.uk](mailto:Pauline.ellis@leeds.gov.uk) if you want to join this action planning group – **anyone who is interested and able** * share the draft priorities with all partners for discussion at the next meeting March 2017 – **action planning group** |

1. **Conference 2019** – Ruth Davany

Proposing for LMP to organise a conference for 2019 as a way of sharing our achievements and sharing notable practice across the region and how to strengthen partnership work across the region. This will involve planning and fundraising hence, starting to think about this now

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| **Action**   * discuss conference proposal at future meetings – **LMP partners** |

1. **Any other business**

**Universal Credit** – is due to be introduced in Leeds next year. In preparation the Department for Works and Pensions (DWP) are planning a couple of awareness presentations in March 2018. They do have a list of potential organisations/individuals they will be inviting but don’t want to miss anyone out

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| **Action**   * send information to Pauline Ellis to prepare and upload to blog for publishing Monday 27th November – **Simon Betts** * share information about the awareness sessions at the Operational Group meeting on Monday 27th November - **Ali Mahgoub, Daniel Mundet and Ruth Davany** * upload links to Universal Credit overview and to a presentation created by Homeless Link – **Jon Beech and Lorna Gledhill** |

1. **Dates of future meetings**

* Wednesday 14th March 2018
* Wednesday 13th June 2018
* Wednesday 12th September 2018

Venue: [**Oak House**](http://lassn.us8.list-manage.com/track/click?u=1b05645e38fb54e2c10dd654c&id=b65cf0741f&e=e0aadc1e15)

Time: **10am – 12 noon**

Please note – the room is always booked from 9.30am till 12.30 to provide an opportunity to network with each other

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| **Agenda items for the Strategy Group**  Please contact Ruth, Daniel or Pauline if you want anything to be included on the next agenda  **Ruth Davany** [ruth@pafras.org.uk](mailto:ruth@pafras.org.uk%20)  **Daniel Mundet** [daniel.mundet@pathyorkshire.co.uk](mailto:daniel.mundet@pathyorkshire.co.uk)  **Pauline Ellis** [pauline.ellis@leeds.gov.uk](mailto:pauline.ellis@leeds.gov.uk) |