

BOOKKEEPING COURSE @ ONE COMMUNITY



CENTRE - Leeds Refugee Forum



Wednesday 7th March 2018, 10.30am—1.30pm

Bookkeeping can be much easier when you know some basic rules and tips

ADDRESS:

**ONE COMMUNITY
CENTRE
CROMWELL STREET
LINCOLN GREEN
LEEDS
LS9 7SG**

TEL:01132449600

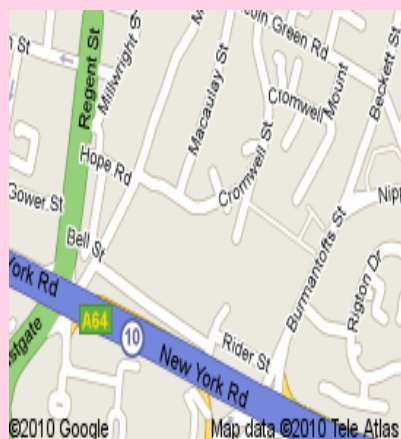
07733171290

EMAIL:

info@leedsrefugeeforum



Buses: 4,49,50,50A, 42



This half-day training is designed principally for community organisation treasurers, executive committee members, trustees or anyone from your community would be willing to help and do not have a specialist background in accounting. The training will be run by Claire Willing from West Yorkshire Community Accounting Service (WYCAS).

Places are limited so please book in advance if you want to attend. For bookings and more info please call the office or fill in the booking form attached and email it back.