



Leeds Migration Partnership

These are our Terms of Reference - where we describe our aims, how you can get involved, and how we'll work

Our Aim

To help make Leeds a welcoming and supportive place for Migrants - bringing together individuals, groups and organisations to meet, think and share information, and ensuring that the voices of Migrants are heard and influence the people in charge



Voice and Influence

Everything we talk about and do should be linked to the concerns of Migrant communities in Leeds. Our members will help us to achieve this by always being clear about what we are doing, and why

The 3 Partnership Groups

Members will join one or more of the Information, Operations or Strategy Groups. Each group has a different role to play in achieving our aim



Who can get involved?

All three Partnership groups are open to anyone who shares our aim but each Group will expect different levels of commitment and contribution from their members

How our priorities are decided

The Strategy Group will recommend Partnership Priorities based on the concerns of the wider membership. Members will then agree these by consensus and review them each year



The Partnership meetings are supported and resourced by the Communities Team of Leeds City Council



Leeds Migration Partnership Information Group

Where Members exchange information about local services, events, jobs and opportunities for Migrants and people working with Migrants

Aim

To create a website for sharing information on local Migration issues, where anyone can share information, and which is available to everyone who wants it either online or as a newsletter



Voice and influence

The website and newsletter will make it easy for members – including local Migrant community groups - to publicise their activities. We will use the site to gather information, to ask people's opinions, and to gather evidence on matters of shared interest

leedsmigrationpartnership.org.uk

The website is where all information relating to the Partnership is kept, as well information shared by members. Members will also be able to sign up to a weekly/daily newsletter



Who can join the Information Group?

Anyone. The Information Group is made up of people who share information via the website, or who sign up for regular updates

What level of commitment is required?

Members subscribe and choose the level of information they want, in the format they want it. The Information Group Organiser arranges a small rota of people to moderate posts, to ensure content remains on topic



**The LMP Principles:
Collaboration - Equality - Inclusion
Consensus - Transparency**



Leeds Migration Partnership Operations Group

**Where individuals, groups and organisations to meet,
think and share information**

Aim

To organise a regular meeting for people working with Migrants in Leeds to meet and share knowledge and information and to use their experiences to shape the Partnership priorities, and the wider world.



Voice and Influence

All members will encourage and support Migrant community groups to attend with them, to help them to become known, to find out what else is happening in Leeds, and how their voice and opinions are being represented at a strategic level.

Focused on making support accessible and responsive

Sharing knowledge and information at quarterly meetings where the agenda is set by members, with short presentations, policy updates, feedback from the Strategy Group and a chance to network with other groups and agencies



Who can join the Operations Group?

Anyone who shares our aims, who regularly attends our meetings, and who wants to find out more about the sector, share developments and make new contacts.

What level of commitment is required?

Members will attend quarterly meetings, and contribute to the development and review of the Partnership Priorities. Members will also be asked to gather and share information and evidence relating to Partnership Priorities.



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Leeds Migration Partnership Strategy Group

Where Members work on the Partnership's priorities, attend external strategic forums, and ensure the voices and concerns of Migrant communities are heard

Aim

To ensure the Partnership has clear priorities and goals and works towards achieving them, by collaborating and influencing other Strategic Partnerships



Voice and influence

The Strategy Group will ensure that experts by experience are supported to form part of the task groups, and to represent the Partnership at strategic forums

Focused on the Partnership's priorities

The group will help Members to influence the way decisions affecting Migrants in Leeds are made. They will help members understand how decisions get made, and gather evidence to inform future plans and consultations



Who can join the Strategy Group?

Anyone who attends the Operations Group or who regularly contribute the the website, and who agrees to take on additional work related to the Partnership's Priorities

What level of commitment is required?

Members must commit to

- attend the Operations Group or regularly contribute to the website
- external strategic meetings
- organise information gathering or task groups on a Partnership Priority &
- feed back progress and opportunities to Members



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